



**NOTICE IS HEREBY GIVEN THAT THE ZONING AND PLANNING  
COMMISSION OF THE CITY OF LAKEWAY, TRAVIS COUNTY, TEXAS  
WILL MEET IN REGULAR SESSION  
WEDNESDAY, AUGUST 2, 2023  
1102 LOHMANS CROSSING RD, LAKEWAY, TX 78734  
9:00 AM**

Individuals who do not plan to attend the meeting, but wish to submit comments during the public hearings and citizen participation at the meeting may submit a comment through our online form: <https://lakeway-tx.civicweb.net/Portal/CitizenEngagement.aspx>

Comments received by the 12:00 p.m. deadline Monday, July 31, 2023 will be provided to the Zoning and Planning Commission.

- 1 ESTABLISH QUORUM AND CALL TO ORDER.**
- 2 PLEDGE OF ALLEGIANCE.**
- 3 CITIZENS PARTICIPATION FOR ITEMS NOT ON THIS AGENDA.**
- 4 CITIZEN PARTICIPATION FOR THE CONSENT AGENDA.**

**CONSENT AGENDA**

*All items listed under the consent agenda may be approved by one motion.  
Members of the Commission may pull items from the consent agenda for discussion.*

- 5 APPROVAL OF MINUTES: WEDNESDAY, JULY 5, 2023, REGULAR ZAPCO MEETING**
- 6 BUILDING SIGN REQUEST – 215 RR 620 SOUTH. CONSIDER A REQUEST FROM LIBERTY SIGNS, AGENT FOR THE OWNER OF 215 RR 620 S, FOR A BUILDING SIGN.**

- Staff report

**END CONSENT AGENDA**

**7 ZONING REQUEST – 2811 RR 620 SOUTH. CONSIDER A REQUEST FROM CASCADE HOMES, ON BEHALF OF MB WINBORN TRUST AND GREGORY & KENNETH WINBORN IRREVOCABLE TRUST, THE OWNERS OF APPROXIMATELY 33.86 ACRES OF LAND LOCATED AT 2811 RANCH ROAD 620 SOUTH, FOR APPROVAL OF A ZONING CHANGE FROM R-1 TEMP (SINGLE-FAMILY TEMP) TO PUD (PLANNED UNIT DEVELOPMENT).**

- Staff report and presentation
- Public Hearing
- Recommendation to City Council

**8 SPECIAL USE PERMIT-SHORT TERM RENTAL – 1300 SPARROW LN. CONSIDER A REQUEST FROM LITTLE LA JOLLA LLC, THE OWNER OF 1300 SPARROW LN, FOR APPROVAL OF A SPECIAL USE PERMIT TO OPERATE A SHORT TERM RENTAL (STR) AT THIS LOCATION.**

- Staff report and presentation
- Public Hearing
- Recommendation to City Council

**9 SIGN PACKAGE – 3502 WILD CHERRY DR. CONSIDER A REQUEST FROM TODD FLETCHER, OWNER OF 4.87 ACRES OF PROPERTY AT 3502 WILD CHERRY DR KNOWN AS THE CHERRY PEAK OFFICE PARK PHASE 2, FOR A MASTER SIGN PACKAGE.**

- Staff report and presentation
- Public Hearing
- Determination

**10 ORDINANCE AMENDMENT: DARK SKIES. CONSIDER A REQUEST TO AMEND THE LANGUAGE TO CHAPTER 22 GENERAL REGULATIONS, CHAPTER 24 BUILDING REGULATIONS, CHAPTER 25 EXTERIOR LIGHTING REGULATIONS, CHAPTER 26 SIGNS, CHAPTER 28 SUBDIVISION AND SITE DEVELOPMENT, AND CHAPTER 30 ZONING OF THE LAKEWAY MUNICIPAL CODE IN REGARDS TO ADOPTING DARK SKIES PRINCIPLES.**

- Staff report and presentation
- Public Hearing
- Recommendation to City Council

**11 ADJOURN.**

**ATTEST:** Attested to this the 27th day of July, 2023.

  
Erin Carr, Building and Development Services Director

**CERTIFICATE:** I certify that the above notice of Meeting was posted on the bulletin board of the Lakeway City Hall on this the 27th day of July, 2023.

  
Ashby Grundman, Assistant City Manager

THE CITY OF LAKEWAY ZONING AND PLANNING COMMISSION MEETINGS ARE AVAILABLE TO ALL PERSONS REGARDLESS OF ABILITY. IF YOU REQUIRE SPECIAL ASSISTANCE, PLEASE CONTACT THE CITY SECRETARY AT 512-314-7506 AT LEAST 48 HOURS IN ADVANCE OF THE MEETING. THANK YOU.

The Zoning and Planning Commission may adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code including, but not limited to, Sections: 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), 418.183 (Deliberations about Homeland Security Issues) and as authorized by the Texas Tax Code including, but not limited to, Section 321.3022 (Sales Tax Information).

A quorum of the Lakeway City Council may attend this meeting in their individual, personal capacities, and might discuss items posted on the agenda as separate, private citizens (not as a collective group). No City Council deliberations or decisions will occur at this gathering.